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**RESEARCH & INNOVATION SERVICE**

**ACADEMIC DISCLOSURE FORM**

The information provided in this form serves as formal disclosure to the University and will assist Research and Innovation Service to undertake an evaluation of the enquiry.

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| **GENERAL INFORMATION** |
| **YOUR NAME (S)** |  |
| **EMAIL/ ADDRESS** |  |
| **TELEPHONE NUMBER** |  |
| **FACULTY:**  | **SCHOOL:**  |  |
|  | **GROUP (if applicable):**  |  |
| **PROJECT NAME** |  |
| **REF NUMBER** | ***For RIS Office use only*** |
| **DATE RECEIVED** | ***For RIS Office use only*** |

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| **ENQUIRY** |
| **1** | **Briefly summarise the technology opportunity, why you believe it is novel. What commercial need is addressed by the technology?** |
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| **2** | **Please give details of how the opportunity has been funded and any external collaborations to date (e.g. other universities, NHS, company, government, charity). Please name all individuals. Has the opportunity been developed whilst they have been employed at the University of Leeds?** |
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| --- | --- | --- | --- |
| **People** | **Organisation** | **Funding** | **Agreements** |
| Eg Joe Bloggs (student/ staff/ visiting) | University of Leeds/ NHS/ Company name | EPSRC/ MRC/ InnovateUK | Project/ funding agreement (add as an attachment) |
|  |  |  |  |

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| **3** | **Has the opportunity been disclosed to anyone (verbally, written, demonstration)?** |
| Yes [ ]  No [ ]   If yes, choose the appropriate means: [ ]  Journal [ ]  Poster [ ]  Conversation [ ]  Other   [ ]  Presentation [ ]  Meeting [ ]  Patent Please provide further details.  |
| **4** | **Are there any draft papers prepared for publication? What is the anticipated date of publication?** |
| **Please provide details (intended publication and timescale) and, where appropriate, a copy of the draft paper.** |
| **5** | **Are there any external partners who have expressed an interest in commercial development/use of the IP?** |
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| **6** | **What is the anticipated commercial use/ applications? Who would the commercial partners and/or end users be? How significant is this development to the commercial sector?** |
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| **7** | **What is the closest competition / alternative solutions to the need being addressed or what is currently used to address the need? How does the proposed technology compare to those?** |
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| **8** | **What are the limitations of the opportunity? (E.g. increase in efficiency vs increase in cost/ time)** |
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| **9**  | **What stage it the development at, i.e. idea, results, or prototype? What further work is needed towards commercialisation such as scale up? What are the anticipated timelines?** |
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| **DECLARATION** |
| **I declare that the information which I have provided in this form is to the best of my knowledge, correct and complete:** |
| **Signature:**  |
| **Date:**  |

Please forward an electronic copy of the completed form to the **Commercialisation Team, Research and Innovation Service:** **Commercialisation@leeds.ac.uk**