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**RESEARCH & INNOVATION SERVICE**

**ACADEMIC DISCLOSURE FORM**

The information provided in this form serves as formal disclosure to the University and will assist Research and Innovation Service to undertake an evaluation of the enquiry.

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| **GENERAL INFORMATION** | |
| **YOUR NAME** |  |
| **EMAIL ADDRESS** |  |
| **TELEPHONE NUMBER** |  |
| **FACULTY** |  |
| **SCHOOL** |  |
| **PROJECT NAME** |  |
| **REF NUMBER** | ***For RIS Office use only*** |
| **DATE RECEIVED** | ***For RIS Office use only*** |

|  |  |
| --- | --- |
| **ENQUIRY** | |
| **1** | **Briefly summarise the product (device, antibody, drug, assay, dataset, algorithm, questionnaire etc..) and what is the anticipated commercial use / application.** |
|  | |
| **2** | **How your new product differentiates from what is already available. Who would the commercial partners and/or end users be? How significant is this development to the commercial sector?** |
|  | |
| **3** | **Has the opportunity been disclosed to anyone (verbally, written, demonstration)?** |
| Yes  No    If yes, choose the appropriate means:  Journal  Poster  Conversation  Other    Presentation  Meeting  Patent  Please provide further details. | |
| **4** | **Are there any draft papers prepared for publication? What is the anticipated date of publication?** |
| **Please provide details (intended publication and timescale) and, where appropriate, a copy of the draft paper.** | |
| **5** | **Are there any external partners who have already expressed an interest in commercial development/use of the product** |
| **Please provide details of the intended interest and, where possible provide a point of contact.** | |
| **7** | **What is the closest competition / alternative solutions to the need being addressed or what is currently used to address the need? How does the proposed technology compare to those?** |
|  | |
| **8** | **What are the limitations of the opportunity? (E.g. increase in efficiency vs increase in cost)** |
|  | |
| **9** | **What stage is the development at, i.e. idea, results, or prototype? What further work is needed for the product to be made available to the public? What are the anticipated timelines?** |
|  | |
|  | |
| **DECLARATION** | |
| **I declare that the information which I have provided in this form is to the best of my knowledge, correct and complete:** | |
| **Signature:** | |
| **Date:** | |

Please forward an electronic copy of the completed form to **Commercialisation, Research and Innovation Service:** [**commercialisation@leeds.ac.uk**](mailto:Commercialisation@leeds.ac.uk)